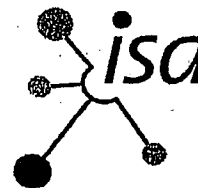




EUROPEAN COMMISSION  
DIRECTORATE-GENERAL  
INFORMATICS

Interoperability solutions for European public administrations (ISA)



**SPECIFIC CONTRACT No 2**  
implementing Framework Contract No PO/2006-39-Dir D, "Integrated communication services"

The European Union (hereinafter referred to as "the Union"), represented by the European Commission (hereinafter referred to as "the Commission"), which is represented for the purposes of the signature of this Contract by Mr. Declan DEASY, Director of Directorate B "Information Systems and Interoperability Solutions" of Directorate-General for Informatics (DG DIGIT)

of the one part,

and

**MOSTRA S.A.**

Société anonyme (belgian law)

Registration Number: 0429 063 662

Globe Village

Chaussée d'Alseberg 1001

1180 Bruxelles

Belgium

VAT registration number: BE 429 063 662

(hereinafter referred to as "the Contractor"), represented for the purposes of the signature of this contract by Mr. Alain NANDRIN, Managing director

of the other part,

HAVE AGREED

**ARTICLE 1.1: SUBJECT**

- I.1.1** This specific contract implements Framework Contract No PO/2006-39/Dir D – "Integrated communication services" - signed by the Commission and the Contractor on 13/12/2007 last amended by the amendment No 1, signed on 4/12/2009.
- I.1.2** The subject of this specific contract is: **Communication strategies, communication plans and communication campaigns for the ISA programme and its individual actions; Communication services and communication support.**
- I.1.3** The Contractor undertakes, on the terms set out in the Framework Contract and in this specific contract and the Annexes thereto, which form an integral part thereof, to perform the following tasks as specified in Annex A.

- **WP 05 Communication campaign**

- WP 07
  - Expert support
- WP08
  - Communication plan
  - Communication campaign
- WP09
  - Communication strategy
  - Communication plan
  - Communication campaign
- WP10
  - Monitoring and evaluation
- WP11
  - On-call communication services

**I.1.4** The contractor undertakes to complete these tasks within the budget as specified below, in Euro.

<b>Work Package</b>	<b>Budget</b>
WP05	151.880,00
WP07	21.000,00
WP08	52.280,00
WP09	310.880,00
WP10	88.920,00
WP11	95.040,00
<b>Total</b>	<b>720.000,00</b>

**I.1.5** The amounts per Work Package specified in Article I.1.4 can be amended by the Commission upon the completion by the Contractor and acceptance by the Commission of communication plans for specific work packages or other documentation defining the deliverables per Work Package, following the definition of specific communication actions to be carried out.


#### **ARTICLE I.2: DURATION**

**I.2.1** This specific contract shall enter into force on the date on which it is signed by the Commission.

**I.2.2** The end date of the contract is the 11.03.2012. Performance of the tasks shall start on the date of entry into force of the specific contract. The period of execution of the tasks cannot be extended.

#### **ARTICLE I.3 - PRICES**

**I.3.1** The total amount to be paid by the Commission under this specific contract cannot exceed EUR 720.000,00 covering all tasks executed.




For Contractors established in Belgium, the provisions of this contract constitute a request for VAT exemption No 450, provided the Contractor includes the following statement in his invoice(s): "*Exonération de la TVA, article 42, paragraphe 3.3 du code de la TVA*" or an equivalent statement in Dutch or German.

#### **ARTICLE I.4 –PRE-FINANCING, INTERIM PAYMENTS AND PERFORMANCE GUARANTEE**

##### **I.4.1 Pre-financing**

Not applicable

##### **I.4.2 First interim payment**

A request for the first interim payment by the Contractor in accordance with the instructions laid down in Annex I of the Framework service contract No PO/2006-39/Dir D will be admissible if accompanied by:

- an interim technical report documenting the achievement of 50% of work
- an interim financial report
- the relevant invoices, indicating the reference number of the Contract and of the order or specific contract to which they refer,

provided that the Commission has approved the reports and provided that the Commission has received and approved following deliverables:

###### **WP08:**

- Communication plan

###### **WP09:**

- Communication strategy
- Communication plan

The Commission shall have a period of 20 days from the date of receipt to approve or reject the reports, and the Contractor shall have a period of 15 days in which to submit further information or new reports.

Within 20 days of the date of receipt of the relevant invoice(s) following the date on which the reports are approved by the Commission, an interim payment corresponding to the relevant invoices, equal to 50% of the total amount referred in the relevant order or specific contract shall be made.

##### **I.4.3 Payment of the balance**

To be valid, the Contractor's request for payment of the balance must be accompanied by:

- the final technical report in accordance with the instructions laid down in Annex A,
- final financial report
- the relevant invoices, indicating the reference number of the Contract and of the order or specific contract to which they refer,

provided that the Commission has approved the reports.

The Commission shall have a period of 45 days from the date of receipt to approve or reject the reports, and the Contractor shall have a period of 20 days in which to submit further information or new reports.

Within 30 days of the date of receipt of the relevant invoice(s) following the date on which the reports are approved by the Commission, payment of the balance corresponding to the relevant invoices shall be made.

#### **I.4.4 Performance guarantee**

Not applicable

### **ARTICLE I.5 – SPECIFIC PROVISIONS**

**I.5.1** The Commission will take the decision on the content and activities necessary for the delivery of communication campaigns for WP 08 and 09 based on the communication strategies and communication plans delivered for the Work Packages 08 and 09 during the implementation of this specific contract.

**I.5.2** Three weeks before the end of the contract, the contractor shall deliver a draft final report.

The contractor will take due consideration of comments made by the Commission up to two weeks after the delivery of the draft final report.

### **ARTICLE I.6: ANNEXES**

**Annex A** – Specifications

**Annex B** – Contractor's specific tender of 03.11.2010

### **SIGNATURES**

For the Contractor,  
MOSTRA SA / Alain NANDRIN/ Managing  
director

Signature(s):

Done at [Brussels], [date] 30.05.2011

In duplicate in [English].

For the Commission,  
Declan DEASY / Director of Directorate B  
of Directorate-General for Informatics (DG  
DIGIT)

Signature[s]:

Done at [Brussels], [date] 31-5-2011