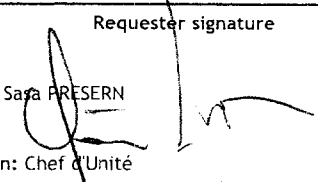
 Publications Office OP - Direction B 05 - Marketing	ORDER FORM <i>(to be mentioned in all correspondence)</i> N° / 15267		Number of sheets	Sheet N°	Date and reference of your offer
			1	1	000000702 - 20.09.2011
DG and administrative unit: Office des Publications (OP) Tel. : +352) 2929-1 Fax : +352) 2929-44862	Country of origin: ALLEMAGNE		BIEBELER UND MORRISON GBR*PIONERFIL		
	Currency of payment: EUR		KURFURSTEN ANLAGE 9		
Code country of origin/currency DE / EUR		69115 HEIDELBERG ALLEMAGNE 6000392345 / 0002498107			
N° Ares <i>SM 49075</i>					
DESCRIPTION OF THE GOODS		UNIT	QUANTITY	PRICE in (currency)	
				UNIT PRICE	TOTAL
Sparks conferences, présentations sur le stand et interviews					
Sparks conferences, présentations sur le stand et interviews			1.00	1760.0000	1760.0000
Foire de Francfort 2011					
<p>Pursuant to the provisions of Articles 3 and 4 of the Protocol on the Privileges and Immunities of the European Communities the Commission is exempt from all taxes and dues, including VAT for the official purchases of goods and services of value ≤ 240 € (excl. VAT)/per invoice. For supplies below this threshold, or if your country applies reimbursement as the method of exemption from VAT, please include VAT.</p> <p>In order to justify the exemption, please mention on every invoice:</p> <p>"VAT exemption / International Organisation / Article 15.10 of the 6th VAT Directive (77/388)"</p> <p>VAT exemption reference within the Office of Publications : <i>appli TVA</i></p> <p>The contractor shall remain responsible for the proper application of the rules on VAT at the place where he is taxable.</p>					
ORIGINAL		TOTAL : 1 760.00 EUR			
		The total amount to be paid covering all tasks executed. Attach a detailed list.			
Place of delivery or implementation and/or Incoterm:		Supplier's signature			
Francfort		(confirmation that the order has been accepted)			
Dispatched by: vos soins		Name:			
Final date of delivery or implementation: voir contrat		Position:			
Terms of payment: voir Cahier des clauses et conditions		Date :			
Guarantee: voir Cahier des clauses et conditions		Requester signature  Name: Sara PRESERN Position: Chef d'Unité Date : <i>4/10/2011</i>			
Tolérance de tirage : non applicable					
Facteur de pénalisation :					
voir contrat					
For any questions regarding the specific contract, contact :					
BERGAMASCO Barbara Tél.					
OP - Direction B 05 - Marketing					
Tel Fax					
Poste budgétaire : 26010901 / 020300		N° Engagement : 2011/SI2.582602			



Publications Office

Publications and dissemination Directorate
Budget Cell

Luxembourg, 04 OCT. 2011

OP/F/B - ARES(2011)
Ref.: id-cedefopthessimprpod11

1149075

BIEBELER UND MORRISON GBR PIONERFIL

Kurfursten Anlage 9

D-69115 HEIDELBERG

Subject: Order Form Transmission

N° Ref.: 15267

Please find attached the order forms and annexes related to the above mentioned file.

We would like to remind you that the contracts concluded by the Publications Office for the Institutions of the European Communities are governed by the clauses and general conditions of the specifications applicable to publishing.

In pursuance of Articles 23 and 25 of the above mentioned conditions, work can only commence after signature of the order form. After verification and if you are in agreement, **you must send within a week, your signed and stamped order form to the financial contact** mentioned below. In the case of non-agreement with the order form we ask you to please notify us immediately so that a solution can be found. In pursuance of the same specifications you are held to inform us clearly and precisely of any situation giving rise to extra costs or delays.

In accordance with the terms of Article 2 of the specifications, all derogations must be authorised in advance by the Publications Office, acting on behalf of the Institutions and being the only interlocutor with the contractor.

Please be reminded that any non-respect of these specifications can lead to delayed payment and even non-payment of supplementary invoices.

B. JARGEAC

Contact : Denes HORVATH

Ann. Order form and annex(es)

Copies: Budgetary cell, technical contact